

GROOVIN' AT MOVE-IN

What is *Groovin' at Move-in*?

Groovin' at Move-in is the official fall move-in event for students living on campus. Any student who is not part of an approved early move-in group can move in during *Groovin' at Move-in*. During *Groovin' at Move-in*, Student Housing staff are available, security is present to manage traffic flow and building unload zones, a limited number of volunteers and rolling carts are available, and move-in appointments are used to ensure a smooth and efficient process for students and their guests.

When will *Groovin' at Move-in* take place?

Groovin' at Move-in will be August 15-16, 2022 (Monday and Tuesday).

Will I need a move-in appointment for *Groovin' at Move-in*?

Yes! Every student moving in for Fall 2022 will need a move-in appointment.

- **RH2, RH3, and Minor Hall**

Students assigned to RH2, RH3, or Minor Hall will be participating in the move-in assistance program and will have preassigned move-in appointments based on where they are assigned within each building. Appointment times will be available to view in the Student Housing Portal within their 2022-23 housing application. It is imperative that students arrive at their assigned time, as these three halls will be utilizing University and Student Services (USS), a nationally recognized company specializing in university move-in processes, to help unload vehicles and ensure a smooth, efficient process in getting belongings to student rooms. These pre-assigned move-in appointments cannot be changed to a different day or different time between 8am and 5pm.

Students who are unable to make their appointment times will be offered an alternative time from 6pm-8pm on their original appointment date. If you would like this alternative appointment time, please contact housing@olemiss.edu.

- **All Other Halls**

Students assigned to all other halls will be able to self-select a move-in appointment time. They will be able to cancel and change their appointment time up to 24 hours before the scheduled appointment time. Appointment times will be available at 8am, 9:30am, 11am, 12:30pm, 2pm, and 3:30pm.

What do I need to bring with me for *Groovin' at Move-in*?

Students will need their Ole Miss student ID because it serves as the key to their building and room. If you have participated in Orientation but have not received your Ole Miss student ID, please contact the Ole Miss ID Center at 662-915-7423 prior to your arrival on campus. If you have arrived on campus without your Ole Miss student ID, please go to the front desk of your building for assistance. To promote efficiency, we encourage students to bring their own utility cart/dolly for moving personal belongings. There will be a limited number of rolling carts available to use.

Will moving vans and trailers be allowed at *Groovin' at Move-in*?

No. As in years past, moving vans and trailers will not be permitted during early move-in or *Groovin' at Move-in* appointment times. Only vehicles that fit in standard parking spaces will be allowed in parking lots on campus. Security personnel at buildings will prevent moving vans and trailers from entering. The Jackson Avenue Center parking lot adjacent to campus will be available for parking/unloading moving vans or trailers.

What if I cannot move into my room August 15-16, 2022?

Students who cannot move into their room August 15-16 during *Groovin' at Move-in* can utilize the Open Move-in period (Wednesday, August 17 through Sunday, August 21) to move in to their assigned building. Move-in appointments will be available in each building for each of these days, along with the *Groovin' at Move-in* appointments. Students who need to move in later than August 21 should email housing@olemiss.edu to let us know when to expect you.

APPROVED EARLY MOVE-IN**Will there be an individual early move-in option?**

No. It is imperative that every student have a move-in appointment, whether they are part of an approved early move-in group or are moving in during *Groovin' at Move-in* or Open Move-in. Students who arrive without a move-in appointment will not be permitted to move in. No individual early move-in requests will be accepted, and walk-ins will not be allowed to move in.

What if I am participating in Panhellenic Recruitment?

Students who are participating in Panhellenic Recruitment will have a pre-assigned move-in appointment for August 11 or 12 that will be available to view in the Student Housing Portal within their 2022-23 housing application. Student Housing will update move-in appointments as we get updates from the Office of Fraternity and Sorority Life, but to ensure you get a Panhellenic Recruitment move-in appointment initially, please register for Panhellenic Recruitment before July 14.

- **Martin Hall & Crosby Hall**

Panhellenic Recruitment participants assigned to Martin Hall and Crosby Hall will be participating in the move-in assistance pilot program and will have preassigned move-in appointments based on where they are assigned within each building. It is imperative that students arrive at their assigned time, as these two halls will be utilizing University and Student Services (USS), a nationally recognized company specializing in university move-in processes, to help unload vehicles and ensure a smooth, efficient process in getting belongings to student rooms. These pre-assigned move-in appointments cannot be changed to an earlier day or different time between 8am and 5pm.

Students who are unable to make their appointment times will be offered an alternative time from 6pm-8pm on their original appointment date or on Saturday, August 13 from 8am-5pm. If you would like an alternative appointment time, please contact housing@olemiss.edu.

- **All Other Halls**

Move-in appointments will also be pre-assigned to Panhellenic Recruitment participants moving into all other halls on campus. These move-in appointments will be scheduled based on the number of students moving into each hall. It is important for students to arrive at their assigned time to ensure the smoothest move-in experience for themselves and their families. These pre-assigned move-in appointments cannot be changed to an earlier day.

Students who are unable to make their appointment times will be offered an alternative time from 6pm-8pm on their original appointment date or on Saturday, August 13 from 8am-5pm. If you would like an alternative appointment time, please contact housing@olemiss.edu.

What if I am a Freshman Honors College Member?

Students who are freshman Honors College members will have a pre-assigned move-in appointment for August 13 that will be available to view in the Student Housing Portal within their 2022-23 housing application.

- **Pittman Hall**

Freshman Honors College members assigned to Pittman Hall will be participating in the move-in assistance pilot program and will have preassigned move-in appointments based on where they are assigned within the building. It is imperative that students arrive at their assigned time, as Pittman will be utilizing University and Student Services (USS), a nationally recognized company specializing in university move-in processes, to help unload vehicles and ensure a smooth, efficient process in getting belongings to student rooms. These pre-assigned move-in appointments cannot be changed to an earlier day or different time between 8am and 5pm.

Students who are unable to make their appointment time will be offered an alternative time from 6pm-8pm on August 13. If you would like this alternative appointment time, please contact housing@olemiss.edu.

- **All Other Halls**

Move-in appointments will also be pre-assigned to Freshman Honors College members assigned to all other halls on campus. These move-in appointments will be scheduled based on the number of students moving into each hall. It is important for students to arrive at their assigned time to ensure the smoothest move-in experience for themselves and their families. These pre-assigned move-in appointments cannot be changed to an earlier day.

What if I am a part of an approved early move-in group other than Panhellenic Recruitment or Freshman Honors (i.e., athletes, Band, MPower, MOST, etc.)?

Students who are part of an approved early move-in group (not including Panhellenic Recruitment or Freshman Honors) arriving before August 15 will have a pre-assigned move-in appointment, based on the date requested by group leaders, that will be available to view in the Student Housing Portal within their 2022-23 housing application. These pre-assigned move-in appointments cannot be changed to an earlier day.

What if I am no longer part of an approved early move-in group or cannot come during my group's approved early move-in time?

Students who are members of approved early move-in groups will not have the ability to change their move-in appointment to a different day. If you need a move-in appointment during *Groovin' at Move-in* or Open Move-in instead of your approved early move-in time, please email housing@olemiss.edu from your Ole Miss Gmail account and be sure to include your full name and Ole Miss student ID. We will then cancel your approved early move-in appointment so you will be able to login to the Student Housing Portal and select a move-in appointment from what is available. You will not be able to select a different early move-in day. Your options are the day your group has arranged or *Groovin' at Move-in* or Open Move-in.

What if I am a member of an approved early move-in group but I have not been preassigned a move-in appointment and I only see move-in appointment times for *Groovin' at Move-in*?

Student Housing uses rosters provided to us by each approved early move-in group. Please contact your group to ensure they included your name on the roster they sent to Student Housing. If you have recently been added to a group, it may take up to 48 hours for move-in appointments to be updated. If your group indicates they have included your name, please contact Student Housing so we can work with your group to rectify the situation. It may take time to verify your membership with the group so please be patient.

I am part of an approved early move-in group but my roommate is not, or my roommate is part of an approved early move-in group but I am not. Can we move in at the same time?

No. Only students who are on the rosters provided by approved early move-in groups will be assigned a move-in appointment for the groups' designated days. Students who are not part of any approved early move-in group must wait and move in during *Groovin' at Move-in*, even if their roommate is moving in as part of an approved early move-in group. We understand roommates may be sharing items or be traveling from the same place. Students should plan to arrive during *Groovin' at Move-in* if they are not part of an approved early move-in group.

Will moving vans and trailers be allowed during approved early move-in appointment times?

No. As in years past, moving vans and trailers will not be permitted during early move-in or *Groovin' at Move-in* appointment times. Only vehicles that fit in standard parking spaces will be allowed in parking lots on campus. Security personnel at buildings will prevent moving vans and trailers from entering. The Jackson Avenue Center parking lot adjacent to campus will be available for parking/unloading moving vans or trailers.

I am going through Panhellenic Recruitment and I got a later appointment time than I wanted. Can I come any earlier to make sure I'm unpacked and ready for sorority recruitment?

No. Panhellenic Recruitment move-in was moved up for 2022 to ensure that all participants had plenty of time to get moved in and begin the unpacking process prior to recruitment starting on Saturday, August 13. It is imperative that every student have a move-in appointment and are respectful of their move-in appointment time. The move-in process will only be smooth and work efficiently if students arrive within their move-in appointment window. Students who arrive prior to their move-in appointment window will not be permitted to move in. We recommend that students participating in sorority recruitment pack a "Recruitment Ready Box" that contains all of the necessities you will need for recruitment. This way anything you need for the recruitment process is in one place and can be unpacked first and easily located for the start of the recruitment process.

MOVE-IN APPOINTMENTS

Why are move-in appointments being utilized?

Move-in appointments were implemented for fall 2020 due to COVID-19 restrictions. However, the response from students, parents, and guests was overwhelming as to how much easier move-in was with move-in appointments that evenly distributed students' arrivals. There was less traffic, shorter lines for the elevators, and was overall less crowded upon arrival. We ask that students and their guests respect the move-in appointment process and not arrive without a move-in appointment or outside of their move-in appointment time. The process will work efficiently if appointment times are observed.

How do I see a preassigned move-in appointment?

To review your approved early move-in group preassigned move-in appointment:

1. Login to the Student Housing Portal (where you completed your housing application).
2. Choose your 2022-2023 housing application.
3. The **What's Next: Fall Move-in** page will appear. Your preassigned move-in appointment will be on this page.

*IMPORTANT: The Student Housing Portal has a limit to the number of students that can be logged in at one time. If you receive an error message, please be patient and check again at a later time to select your move-in appointment.

How do I select a *Groovin' at Move-in* appointment?

To select your *Groovin' at Move-in* appointment:

1. Login to the Student Housing Portal (where you completed your housing application).
2. Choose your 2022-2023 housing application.
3. The **What's Next: Fall Move-in** page will appear. Click **Continue**.
4. The **Appointments** page will appear. If you have been preassigned an appointment time, it will appear under **My Appointments**. If you have not been preassigned an appointment time, use the calendar drop-down options or the day-to-day scrolling option located under **Please book an appointment for yourself** to search for your preferred day and time. (Note: If your preferred day or time is not listed, that means no appointments are available at that time.)
5. After selecting your appointment, scroll to the bottom and click the **Save & Continue** button to confirm your time. You will receive an email confirmation of your appointment, sent to your Ole Miss Gmail. If you do not receive a confirmation email, please log back into the portal to finalize any items. If you have been preassigned an appointment time, click the **Save & Continue** button to move to the next page. You will not receive a confirmation email.

*IMPORTANT: The Student Housing Portal has a limit to the number of students that can be logged in at one time. If you receive an error message, please be patient and check again at a later time to select your move-in appointment.

What if there are no appointments left on my preferred move-in date?

Student Housing has created an appointment-based move-in process that takes into consideration the number of people able to move in per building at one time. Unfortunately, we cannot add more students to an appointment time once it is full, and we cannot add more appointment times to a specific day. You will need to select the time that works best for you from the available appointment options. Also remember, students arriving during *Groovin' at Move-in* can change their move-in appointment up to 24 hours prior to the start of their appointment time so continue to check to see if the day or time you are looking for has become available.

When can I review my preassigned move-in appointment or select a *Groovin' at Move-in* appointment?

Members of approved early move-in groups can review their preassigned move-in appointment times in the Student Housing Portal starting on July 15 at 9:00 AM CT. Students arriving during *Groovin' at Move-in* will be able to select their move-in appointment on July 15 at 1:00 PM CT.

Where can I see my preassigned move-in appointment or my selected *Groovin' at Move-in* appointment?

Once a student has a move-in appointment, it can be viewed in the Student Housing Portal on their 2022-23 application Home page, or on the What's Next: Fall Move-in page. Student Housing cannot give out move-in appointment information over the phone. Students are encouraged to find this information in the Student Housing Portal.

Why do I have to wait until July 15 to review my preassigned move-in appointment or select my *Groovin' at Move-in* appointment?

Move-in appointments are based on the building to which you are assigned for fall semester. Since the room change option is open in the Student Housing Portal until Wednesday, July 13 at 4:00 p.m. CDT, students can change which building they are living in until that time. We have to wait for room change to close before we can open move-in appointment selection to ensure students can only self-select move-in appointments for the building to which they are assigned.

Do I have to be completely moved in during my move-in appointment window?

No. The appointment time window is in place to evenly distribute the arrival of students and their guests to allow for a smooth, more efficient move-in experience. The goal is to have most of your belongings up into your room during the appointment window, which will free up the elevators and stairwells for the next move-in appointment window. You can continue to arrange your room, settle in, and visit with your guests beyond the end of your move-in appointment window. Your guests will not be asked to leave at the end of your appointment window. Guests can remain in the building until 10:00 p.m., when they will be asked to leave.

Is there any limitation on the number of guests I can have during move-in?

No. Students may have as many guests as they like. We ask that all guests leave the building by 10:00 p.m. Overnight guests will not be permitted. Guests do not need wristbands and do not need to sign-in at the front desk during move-in. We do ask that students are mindful about the limited number of parking spaces available when bringing guests in multiple vehicles.

Can I change my move-in appointment?

If you are arriving during *Groovin' at Move-in* and it is 24 hours or more before your move-in appointment time, you can login to the Student Housing Portal and select a new appointment time that works for you.* You must first cancel your current move-in appointment before selecting a new appointment time. If you are less than 24 hours from your move-in appointment, you will be unable to change your time in the Student Housing Portal. In the event of an emergency within 24 hours of your move-in appointment, contact Student Housing at 662-915-7328 or housing@olemiss.edu.

*Please note: Students who are members of approved early move-in groups will not have the ability to change their move-in appointment within the Student Housing Portal. If you need a move-in appointment during *Groovin' at Move-in* instead of your approved early move-in time, please email housing@olemiss.edu and let us know. We will have to cancel your approved early move-in group membership and add you to the *Groovin' at Move-in* list. Then you will be able to login to the Student Housing Portal and select a move-in appointment from what is available for your building during *Groovin' at Move-in*. Unfortunately, you will not be able to select a different early move-in day. Your options are your preassigned move-in appointment or selecting a *Groovin' at Move-in* appointment.

To change your move-in appointment (if applicable):

1. Login to the Student Housing Portal
2. Choose your 2022-2023 housing application.
3. The **What's Next: Fall Move-in** page will appear. Select **Move-in Appointments** from the top of the page.
4. The **Appointments** page will appear and you will see your current appointment information under **My Appointments**. Click on the **Cancel** button next to your current appointment and click **Ok** to confirm you want to cancel.

5. Select a new appointment time and click **Save & Continue** to confirm your new appointment time. You will receive an email confirmation, sent to your Ole Miss Gmail.
6. Appointment times can be changed up to 24 hours before your confirmed time.

Will Student Housing change my move-in appointment time for me if I call or email them?

Student Housing will only change move-in appointment times for the following reasons:

- Students who are part of an approved early move-in group that have been preassigned a move-in appointment time and are requesting to select an appointment during *Groovin' at Move-in* instead.
- Students who are assigned to halls that are participating in the move-in assistance pilot program with USS who are requesting an alternative move-in appointment time.

To request a change for one of these reasons, please send an email to housing@olemiss.edu from your Ole Miss Gmail account and include your full name and Ole Miss student ID.

Do my roommate and I each need our own move-in appointment time?

Yes, each student will need their own move-in appointment time. Students will not be permitted to move in without having their own move-in appointment time.

Can I swap move-in appointments with another student without doing it in the Student Housing Portal?

No. Each student must utilize their own move-in appointment time which is attached to their student account in our housing management system. This allows each student to be checked in to their room and provides access to their room on their Ole Miss student ID. Students can coordinate to be in the Student Housing Portal at the same time to cancel their own appointment and then select another student's appointment if they choose.

ONLINE CHECK-IN

Do I need to go to the front desk of my building to check in or get a key?

No. Each student should check themselves into their room using the online check-in process within the Student Housing Portal. Select **Check In/Check Out** from the red menu bar in the Student Housing Portal. Student Housing does not issue hard keys. Your Ole Miss student ID will serve as access to your assigned building and room. Students will be able to activate access to their room on their Ole Miss student ID once they have arrived on campus and their move-in appointment window has opened.

How do I check myself in online?

Login to the Student Housing Portal from your smart phone or smart device. Select **Check In/Check Out** from the red menu bar in the Student Housing Portal. This will take you through the online check-in process. If you do not have access to a smart phone or smart device, please stop at the front desk of your building and they can help you get checked in.

Do I need to check-in online before going to my room?

Yes. In order to gain access to your room, you will need to check-in online so access can be activated on your Ole Miss student ID. It will take 5 to 10 minutes for access to activate so please check-in online prior to going to your room.

Should I check myself in online before arriving to campus?

No. Online check-in will only be available to you once your move-in appointment window has opened. Please do not complete the online check-in process before arriving on campus. This helps Student Housing know exactly who is in the building. Once online check-in has been completed, Student Housing will consider you checked into your room, whether you have physically been in the building or not. Housing fees will no longer be credited in full for any student who completes online check-in but withdraws from the university.

CANCELLATION

What should I do if I have decided not to attend Ole Miss?

If you have already decided not to attend Ole Miss, or if you decide not to attend Ole Miss prior to move-in, please notify us immediately. We are working from an incoming freshman waitlist for male students and your room assignment could provide an incoming student with a permanent bedspace. You can submit an online cancellation in the Student Housing Portal by selecting **Online Forms** from the red menu bar, then selecting **Contract Requests** from the dropdown menu, and finally selecting **Cancellation** from the dropdown menu. Students who do not enroll at Ole Miss and notify Student Housing via online cancellation prior to move-in will not be held financially responsible for fall housing charges.

MOVE-IN ASSISTANCE PILOT PROGRAM (USS)

What is the move-in assistance pilot program?

Student Housing has partnered with University and Student Services (USS) to offer a pilot program for select halls and days during Fall 2022 move-in. Based on feedback received from housing staff, students, and family members, Student Housing wanted to offer a higher level of service for our move-in process. We have partnered with USS, a nationally recognized company specializing in university move-in processes, to help unload vehicles and ensure a smooth, efficient process in getting belongings to student rooms.

Martin Hall and Crosby Hall were selected to be part of the pilot program during Panhellenic Recruitment move-in, Pittman Hall was selected to be part of the pilot program during Freshman Honors College move-in, and RH2, RH3, and Minor Hall were selection to be part of the pilot program during *Groovin' at Move-in*. These halls were selected based on the volume of students moving in over a truncated period of time and the absence of a convenient unloading zone.

Why weren't all halls included in the move-in assistance pilot program?

The number of halls that could be included in the pilot program was based on the number of available workers that could be secured by USS. It takes hundreds of workers to successfully complete a move-in process for 5,000 students. Since this is the first year that we have partnered with them, USS has not yet built up a full contingent of available workers in the area, which is needed in order to include all of our halls. If the pilot program proves successful, we will consider whether to continue the program and include additional halls.

Is there any cost to the student to participate in the move-in assistance pilot program?

No, there is no cost to the student for the program.