

Graduate Community Director

CLASSIFICATION: Graduate Assistant (Student)

The University of Mississippi Department of Student Housing accommodates approximately 5400 students in 17 residential communities located in traditional and contemporary (suite-style), residential college, and apartment facilities.

POSITION SUMMARY: This is a graduate position responsible for the day-to-day oversight and management of one of our residential communities. The incumbent is responsible direct supervision of Community Assistant staff and helping to support the development of students into engaged scholars and responsible citizens. The position actively supports the department mission and educational priority to provide environments that are secure, supportive, comfortable, designed to contribute to the personal and academic growth of each residential student through successful completion of general responsibilities of the position.

QUALIFICATIONS:

1. Acceptance as a full-time graduate student in one of the university's academic programs (Higher Education/Student Personnel Services program preferred)
2. Residence hall and/or undergraduate leadership experience

GENERAL RESPONSIBILITIES:

1. Live in and provide leadership for a University residential community
2. Maintain a highly visible presence and be available to students in a residential environment
3. Actively assist students in becoming engaged scholars and responsible citizens through assistance in implementation of the residential curricular model
4. Supervision of a student staff team of 3-12 Community Assistants
5. Assist in the facilitation of selection and training of staff team
6. Direct supervision and oversight for community desk operations
7. Serve as a housing and university-level hearing officer for lower level conduct
8. Encourage an environment that supports the respect and dignity of individuals
9. Engage in quality administrative practices to support departmental functions
10. Serve duty rotation and effectively assist in management of crisis situations per protocols
11. Serve as primary advisor for a hall council and other building groups
12. Serve on departmental committees and taskforces

BENEFITS:

1. Tuition waiver up to 21 hours per calendar year
2. Approximately \$1140 per month stipend (ten-month agreement)
3. Health insurance through graduate school
4. Professional development funds and travel opportunities
5. One or two bedroom furnished apartment during employment period
6. Potential option for summer employment

SUPERVISOR: Area Coordinator

HOW TO APPLY:

1. Application of Interest may be made online at <http://studenthousing.olemiss.edu/graduate-student-positions/> . Application materials will include: Statement of Interest/Intent and appropriate contact information for three (3) references, current resume.
2. Applicants to the Higher Education and Student Personnel Graduate Program are preferred and strongly encouraged to review materials at http://education.olemiss.edu/academics/programs/higher_ed_ma.html. Students may apply through the University of Mississippi Graduate School at <http://www.olemiss.edu/gradschool/>. ***Students must have applied and be admitted to a program prior to securing employment with the department.***

Applicants must be able to pass a criminal background check and be able to attend Fall Graduate training (scheduled currently to begin on or about July 15, 2015).

Sometimes, a video or two does a better job of telling the story of a Great American Public University and the city in which it is located. Take a few minutes to watch and listen about a great place to be for your graduate career!

University of Mississippi

When it chartered the University of Mississippi in 1844, the Mississippi Legislature laid the foundation for public higher education in the state. The university opened its doors to 80 students. Over 150 years later, the University of Mississippi is alive with a history of achievement that chronicles the development of the state and its people. Known affectionately as Ole Miss, the university has grown to a doctoral degree-granting university with 15 academic divisions and 21,500 students located in Oxford, Mississippi

UM Video 1: <http://www.youtube.com/watch?v=iQPpJlMy3Fs>

UM Video 2: <https://www.youtube.com/watch?v=5vBCCQyF-IQ>

UM Video 3: <http://www.youtube.com/watch?v=4jGTA9FvW3U>

UM Video 4: <http://www.youtube.com/watch?v=CYR76Z4oRIA>

For more information on the University of Mississippi, visit <http://www.olemiss.edu>

For more information on the University of Mississippi Department of Student Housing, visit <http://studenthousing.olemiss.edu>

Oxford, Mississippi

The University of Mississippi is located in Oxford, Mississippi (Lafayette County), about 90 miles southeast of downtown Memphis, Tennessee. Oxford Video: <http://www.youtube.com/watch?v=zZXNFMsZ5zQ>

For more information, visit these websites <http://www.oxfordms.net/>, <http://oxfordms.com/>, and <http://visitoxfordms.com>